

Building and Grounds Minutes
January 4, 2017

The Building and Grounds Committee of the Piatt County Board met on Wednesday, January 4, 2017, at 9:00 a.m. in Room 104 of the Courthouse. The meeting was called to order by Chairman Randy Shumard. Attending were: Shumard, Al Manint, Randy Keith, Ray Spencer, Scott Stephenson, Sheriff David Hunt, Jennifer Harper, Scott Davis, Tony Kirkman, Keri Nusbaum and Steve Hoffman.

MOTION: Spencer moved, seconded by Manint to approve the December 7, 2016 minutes as written. All in favor, motion carried.

Old Business - None

New Business:

December claims were presented.

MOTION: Ray Spencer made motion, seconded by Manint to approve the claims as presented. Roll was called. All in favor, motion carried.

IT

Scott Stephenson said they have been working on pulling the lines for the new cameras. He doesn't think 8 cameras will be enough to cover the areas requested. Keith said the department heads who are requesting more coverage need to approach the county board, as the money has been budgeted. The 8 cameras which were approved will cover the entrances and IT room, but EMA and the coroner have requested coverage as well.

Public Safety Building

Maintenance changed the thermostat, low pressure switch and lighting in the walk in freezer. Keith asked if the freezer could be shut down. Hunt says it's full, and is needed to store inmate meals. There were no other problems at the Public Safety Building.

Piatt County Office Building

There was no unusual work to be done at the PCOB in December. Cleaning and maintenance, including lighting was done.

Courthouse

Stephenson has bids from 4 elevator consultants. Keith asked if a consultant was necessary. A consultant would write a scope of work so that each company would bid on the exact same job, with the same specifications. The consultant would get the proposals, but the county would decide which bid to go with. The county engineer Eric Seibring said the prices seemed reasonable, but the committee should be sure the consultant proposals include the same work. Hunt would like to see the proposals. Scott will get the full proposals to Nusbaum, she will scan and email those out to the full committee. They will review them, and discuss at another meeting.

The use of the former Sheriff's office was discussed. Sheriff Hunt feels that this can be remedied quickly by erecting a partition in the existing space. Distributing keys to the space could pose a security risk. In the meantime, those filling out an application for OP can use the law library.

Mental Health Building

Tony Kirkman thanked maintenance for their work this last month. They are looking at some emergency lighting. Everything is going well.

Transportation Building

They need a new contract between the maintenance department and Piattran for their grant.

Safety: None

Public Comments: None

MOTION: Spencer made motion to adjourn at 9:57 a.m. Manint seconds. All in favor, and the motion carried.

The next building and grounds committee meeting will be on February 1, 2017, at 9:00 a.m.

Respectfully submitted,

Keri Nusbaum
Piatt County Zoning Officer